

Title of Report:	Capital Programme – Outturn Report 2003/04	Item 8
Report to be considered by:	Executive	
Forward Plan Ref:	EX0756	

Corporate Plan Priority:	This item supports all of the Council's Corporate Plan Priorities. The proposals contained in this report will help to achieve the above Corporate Plan priority by: <i>ensuring that the Council's capital resources are effectively managed.</i>
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Purpose of Report: To report the position on the Capital Programme to the end of the financial year 2003/04.

Recommended Action: To note the report and the remedial action that has been put in place to ensure improvement for 2004/05.

Reason for decision to be taken: To inform Members of the Council's performance in delivering the Capital Programme for 2004/05.

List of other options considered:

- None

Key background documentation:

- Capital Strategy and Programme 2003/04 – 2005/06
- 2003-04 Year End Budget Monitoring Report

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Implications

Policy: This report reflects the Council's agreed Capital Programme for 2003/04. There are no policy implications.

Financial: The fully funded Capital Programme for 2003-04 was approved at Council in February 2003. There are no financial implications following from this report although £83,000 of savings will be returned to the Debt Free Fund. Any variances from budget can be covered from within existing resources. The Capital Programme is being managed from within the agreed budget.

Property: Property implications are outlined in the report where applicable.

Risk Management: Risks associated with the management of the Council's Capital Programme are managed by the Capital Group. The production of monthly monitoring reports is just one of the methods used to manage potential risks that have been identified.

Supporting Information

1. Background

1.1 This report sets out the outturn performance and budget monitoring reports for the 2003/04 Capital Programme. The report is set out as a series of Appendices as follows:

- **Appendix 8(a)** sets out the overall position against each of the Council's corporate priorities. The summary table shows an overall programme of just over £27 million of which just under £16 million has been spent. £4.2 million of this total (15%) was planned to be spent but will be 'slipped into' 2004/05. £6.8 million will roll forward and form part of ongoing schemes which were never planned to complete at the end of 2003/04 although they have been funded from that year's budget. A saving of £170,000 is being returned to the Debt Free Fund due to a net underspend on schemes.
- **Appendix 8(b)** shows only those schemes that have completed in 2003/04 and which have either over or underspent by 5% of the budget. These equate to 19% of all schemes. This table also includes a number of unplanned small schemes that were funded in year to meet unanticipated demands. More schemes have underspent than overspent resulting in a net underspend of £170,000.
- **Appendix 8(c)** shows progress with the completion of capital projects. 24% of projects were running late when the outturn was prepared and were not expected to complete on time. They include a relatively large number of annual provisions where the full allocation had yet to be spent. It is important to note that in some cases projects have been delayed due to factors beyond the Council's control. This figure also includes externally funded projects which are often dependent on progress with various private developments.
- **Appendix 8(d)** provides a full review of all projects within the Capital Programme with a budget in excess of £250,000.

2. Commentary

2.1 The level of financial slippage has improved from last year and is well within the performance target. In some areas delivery of schemes on time remains a problem notably with building maintenance but the position is improving. Additional resources have been built into the 2004/05 Capital Programme to provide additional capacity to enhance future performance.

2.2 Budgetary control remains good. 8% of schemes overspent but this was compensated for by a greater number of underspending schemes, resulting in a net underspend which has been returned to the Debt Free Fund. The underspend represents 0.6% of the overall budget.

Appendices

Appendix 8(a) – Year End Capital Budget Monitoring 2003/04 - Summary

Appendix 8(b) – Performance - Budget

Appendix 8(c) – Performance - Timing

Appendix 8(d) – Performance - Projects over £250,000

Consultation Responses

Local Stakeholders: N/A

Officers Consulted: Caroline Gray, members of Capital Group.

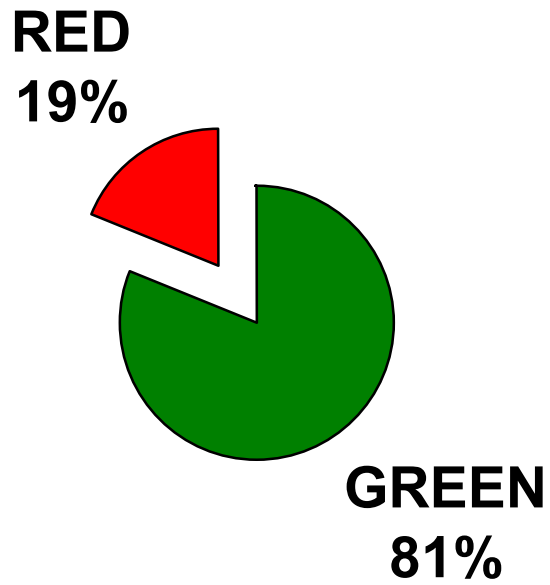
Trade Union Not consulted to date

Appendix 8(a)

Capital: 2003/04 Budget Monitoring: Summary by Objective

Report for the year end to 31st March 2004 (subject to final audit and adjustment)

	Budget for 2003/04	Total Expenditure to Year End 2003/04	Slippage into 2004-05 at Year End - delayed schemes	Budgets Carried Forward to 04-05 - ongoing schemes	Actual under/over spends at Year End
Tackling all Forms of social exclusion across the District	127,170	127,172			2
Promoting independence for older people and people with disabilities	239,930	137,938	-77,000		-24,995
Maintaining high standards of educational achievement across all our schools	9,537,550	5,027,061	-1,517,670	-2,998,010	5,512
Ensuring that the street environment is clean, well maintained, and safe	813,260	637,718	-11,300	-151,060	-13,168
Increasing the provision of homes that are affordable to those on low incomes	0	0			0
Improving the quality of life for looked after children and other young people at risk	1,337,070	80,589	-1,256,470		-5
Improving transportation	2,972,260	2,140,274	-401,070	-410,500	-20,394
Improving environmental resource management	2,500,000	171,917		-2,328,080	0
Promoting strong community leadership	0	0			0
Creating attractive and vibrant town centres	816,630	714,988		-108,550	6,905
Other Non-Strategic Priority	4,941,800	4,067,911	-91,400	-758,140	-24,334
Annual Provisions	3,874,770	2,791,696	-795,240	-188,240	-99,573
Total all schemes	27,160,440	15,897,264	-4,150,150	-6,942,580	-170,050



KEY	
G	Projects which are either anticipated to spend, or have spent to within 5% of budget
R	Projects which have under/overspent by 5% or more of budget

Appendix 8(b) (continued)

Budget, out turn and variance analysis

Scheme	Budget 2003-04 (£)	Outturn 2003-04 (£)	Over / Underspend (£)	% age Variance	Comments
1. Tackling all forms of Social Exclusion					
			2		Variances on other schemes which are less than 5% and therefore not reported
Total Overspend Priority 1			£ 2		
2. Promoting Independence for older people and people with disabilities					
Relocation of George House	34,400	9,406	-24,995	-73%	Scheme now being funded by Health. Underspend to be returned to Council Funds
Total Underspend Priority 2			£ -24,995		
3. Maintaining high standards of educational achievement across all our schools					
Curridge Car Park	21,130	16,174	-4,956	-23%	Contingencies set aside within budget not required
Ufton Court Maintenance	20,000	22,270	2,270	+ 11%	Ongoing scheme. Overspend reflects actual contribution towards scheme funded by all West Berks Unitaries.
Curriculum Access Special Needs	12,000	0	-12,000	-100%	Unspent budget to be returned to Council Funds.
John O'Gaunt Food Tech	315,000	338,934	23,934	+ 8%	Scheme complete. A saving was offered up as part of budget build for 2004-05, which was found not to be achievable. Overspend to be covered from savings found within other budgets.
			-3,736		Variances on other schemes which are less than 5% and therefore not reported
Total Overspend Priority 3			£ 5,512		
4. Ensuring that the Street Environment is clean, well maintained, and safe					
Safe Routes to Schools – St	26,570	30,015	3,445	+ 13%	Toucan crossing work complete. Overspend will be

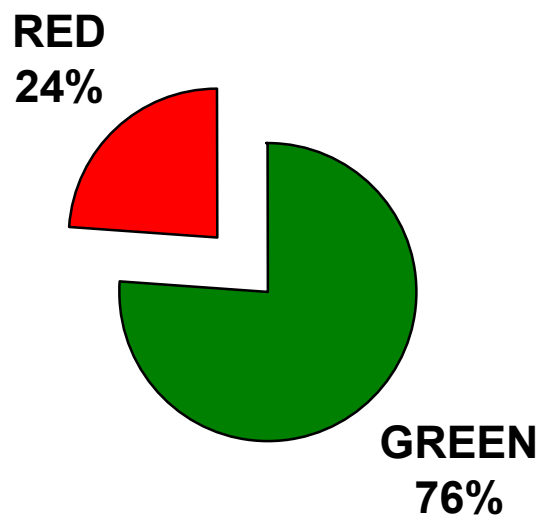
Scheme	Budget 2003-04 (£)	Outturn 2003-04 (£)	Over / Underspend (£)	% age Variance	Comments
Bartholomew's					covered from savings found within other 2003/04 budgets.
A339 to Kings Road Pedestrian Crossing	93,000	51,079	-41,921	- 45%	Scheme complete. Unspent S106 money to be used for Mansion House Street scheme.
Safe routes to schools Programme	143,100	22,297	-42,800	-30%	Underspend to be used to fund other schemes.
Village Speed Limits	10,000	18,372	8,372	+ 84%	Overspend will be covered from savings found within other 2003/04 budgets.
Local Safety / Accident Reduction	189,180	242,930	53,750	+ 28%	Overspend will be covered from savings found within other 2003/04 budgets.
Newbury Residents Parking	60,480	69,420	8,940	- 15%	Overspend will be covered from savings found within other 2003/04 budgets.
			-2,954		Variences on other schemes which are less than 5% and therefore not reported
Total Underspend Priority 4			£ -13,168		
6. Improving the quality of life for looked after children and other young people at risk					
			-5		Variences on other schemes which are less than 5% and therefore not reported
Total Underspend Priority 6			£ -5		
7. Improving Transportation					
National Cycle Network	193,890	166,349	-17,670	- 9%	Scheme Complete. Sustrans grant funding to be used on other cycleway works in 04-05
Traffic Signal Upgrade	22,700	19,776	-2,924	- 13%	Underspend to be used to cover overspends elsewhere in Highways capital programme
Enborne Road Extended Maintenance	106,970	112,225	5,255	5%	Overspend will be covered from savings found within other 2003/04 budgets.
Monkey Bridge Consultation	1,000	229	-771	-77%	Underspend as a result of additional developer funding

Scheme	Budget 2003-04 (£)	Outturn 2003-04 (£)	Over / Underspend (£)	% age Variance	Comments
			-4,284		Variances on other schemes which are less than 5% and therefore not reported
Total Underspend Priority 7			£ -20,394		
10. Creating Attractive and vibrant town centres					
			6,905		Variances on other schemes which are less than 5% and therefore not reported
Total Overspend Priority 10			£ 6,905		
11. Other Non Strategic Priority					
Berkshire Archive Project	505,000	238,427	-266,573	- 53%	Scheme complete, which was funded by Berkshire Unitaries. The underspend shown equates to 4% of the total scheme budget of over £6m.
Shaw House Lottery Bid – Stage 1	490,090.00	629,618	139,528	+ 28%	Increased project management costs due to use of commercial sector. Additional costs of unforeseen asbestos removal. Additional expenditure to be funded from interest on capital receipts.
Franking Machine	0	11,163	11,163	+100%	Scheme complete. Overspend will be covered from savings found within other 2003/04 budgets.
Asset Disposal Programme	0	64,437	64,437	+100%	Ongoing programme funded by the capital receipts that are generated as a result.
Land at Chaddleworth	10,000	2,863	-7,137	- 71%	Saving on land purchase.
Security Review	4,480	5,124	644	+ 14%	Scheme complete. Overspend will be covered from savings found within other 2003/04 budgets.
Shaw House / Trinity Development	0	21,513	21,513	+100%	Spend to be funded 100% from land receipts
Shaw House Mansion Mtce	20,000	32,850	12,850	+64%	Spend to be funded from the interest on BCC and Vodafone receipts
			-759		Variances on other schemes which are less than 5% and

Scheme	Budget 2003-04 (£)	Outturn 2003-04 (£)	Over / Underspend (£)	% age Variance	Comments
					therefore not reported
2.3 Total Underspend Non Priority			£ -24,334		
Annual Provisions					
Education Capital Salaries	55,000	38,680	-16,320	- 30%	Underspend as a result of a staff vacancy for part of the year.
Property Capital Salaries	471,670	443,752	-27,918	- 6%	Underspend as a result of staff vacancies to be returned to council funds
Feasibility Study Newbury Day Centre	25,000	3,200	-21,800	- 87%	Underspend on fees. Budget in 2004-05 to further develop the scheme, with build planned for future years
Feasibility Studies	107,860	69,252	-26,608	- 25%	Underspend on fees.
Corporate Minor Works	47,770	26,209	-8,912	- 19%	Reactive budget for unforeseen works. £13k has been carried forward to cover commitments, with the balance offered as a saving.
			1,985		Variances on other schemes which are less than 5% and therefore not reported
2.4 Total Underspend Annual Provisions			£ -99,573		

3. APPENDIX 8(c)

PROJECT TIMING



	KEY
G	Projects that are currently on schedule, including those schemes programmed to complete in 2004-05, and those that have completed awaiting invoices
R	Projects that are currently running late, and are now expected to complete in 2004/05.

Appendix 8(c) – Project Timing (continued)

Project	Start Date	Original Completion Date	New Completion Date	Status	Unspent Budget to be carried forward into 2004-05 (£'s)	Comments
2. Promoting independence for older people and people with disabilities						
Intermediate Care Walnut Close	April 2003	March 2004	March 2005	RED	77,000	Additional funding secured from revenue to enable the scheme to continue
Total for Priority 2					77,000	
3. Maintaining high standards of educational achievement across all our schools						
Theale Green Library	April 2003	April 2004	April 2004	RED	42,390	2 week delay in completion
Purley Infants Early Years	April 2003	March 2004	March 2005	RED	223,770	Delay caused by planning issues resulting from possible listing of building
Theale Green Bus Park	April 2003	On hold	On hold	RED	159,030	Delays caused by highways, land ownership and technical issues. Scheme currently on hold
Basic Need, Aldermaston	April 2003	March 2004	March 2005	RED	365,130	Project had to be re-tendered, resulting in delays. Work has now started on site.
Fir Tree Primary Classroom	April 2003	March 2004	March 2005	RED	160,000	Project at feasibility stage and is reprogrammed to 04-05
Downs School new accommodation	April 2003	March 2004	March 2007	RED	291,610	Temporary rollalong in place. Remainder of design and development budget to be slipped and moved to fund the new build scheduled for 2004 to 2007
Improving Special	April 2003	March 2004	August 2004	RED	274,790	Some funding devolved to schools, some

Project	Start Date	Original Completion Date	New Completion Date	Status	Unspent Budget to be carried forward into 2004-05 (£'s)	Comments
Education Needs Access in Schools						held centrally. Some schemes will complete in 2004-05
					950	Other slippage less than £1,000 per scheme not reported separately
Total for Priority 3					1,517,670	
4. Ensuring the street environment is clean, well maintained, and safe						
Pangbourne Signs / Traffic Calming	April 2003	March 2004	March 2005	RED	11,000	Developer funded scheme
					300	Other slippage less than £1,000 per scheme not reported separately
Total for Priority 4					11,300	
6. Improving the quality of life for looked after children and other young people at risk						
Dunston Park PRU	April 2002	September 2004	January 2005	RED	689,360	Scheme redesigned after evaluation process. Remainder of budget slipped to 2004-05 to fund the build.
SEND Act – Youth Service	April 2003	March 2004	March 2005	RED	39,450	Remainder of budget has been slipped to fund commitments
RAP Data Requirements	April 1998	March 2004	March 2005	RED	12,660	Implementation scheduled to begin May 2004. Full budget slipped to 2004-05
IT Service Developments Performance Management System	April 1999	March 2004	March 2005	RED	116,000	Implementation scheduled to begin May 2004. Full budget slipped to 2004-05

Project	Start Date	Original Completion Date	New Completion Date	Status	Unspent Budget to be carried forward into 2004-05 (£'s)	Comments
Software replacement / ICT Strategy	April 2000	March 2004	March 2005	RED	399,000	Implementation scheduled to begin May 2004. Full budget slipped to 2004-05
Total for Priority 6					1,256,470	
7. Improving transportation						
A4/A340 Roundabout Modifications	Dec 2003	March 2005	March 2005	RED	35,780	Scheme to complete in 2004-05
Cycleway Walton Way, Turnpike	April 2003	March 2005	March 2005	RED	79,930	Developer funded scheme delayed by land disputes and objections. Scheme programmed for 2004-05
MOD Thatcham Rail Bridge	April 2003	March 2005	March 2005	RED	276,360	Developer funded. Planning application made
School Travel Plans	April 2003	March 2004	March 2005	RED	9,000	Delays in delivery caused by staff vacancies. Slippage of budget to allow for completion of scheme in 04-05
Total for Priority 7					401,070	
11. Other Non-strategic priority						
Skateboard Roller Blade facility	April 2002	March 2004	March 2005	RED	7,560	Matched funding refused. Scheme to be re-examined in 2004-05
Lambourn Centre Internal Modifications	April 2004	June 2004	June 2004	RED	4,250	Scheme to complete early 2004-05
Ramsbury Drive Play Area	April 2002	March 2004	March 2005	RED	2,500	Developer funded scheme – reprogrammed to 2004-05
Pritchard Close Play Equipment	April 2002	March 2004	March 2005	RED	5,060	Developer funded, lengthy consultation process delaying progression of scheme

Project	Start Date	Original Completion Date	New Completion Date	Status	Unspent Budget to be carried forward into 2004-05 (£'s)	Comments
Cotswold Sports Centre Car Park	April 2002	March 2004	March 2005	RED	30,000	Negotiations with Parish Council now complete, scheme to be completed early in 2004-05
Saffron Housing IT Upgrade	April 2003	March 2004	March 2005	RED	42,000	Scheme to be completed in 2004-05
					30	Other slippage less than £1,000 per scheme not reported separately
Total for Priority 11					91,400	
Annual Provisions						
Feasibility Studies Gen.	ongoing	ongoing	Ongoing	RED	12,000	Some savings found. Slippage to cover commitments
Corporate Minor Works	ongoing	ongoing	Ongoing	RED	12,650	Budget slipped to meet existing commitments
Education Minor Works	ongoing	ongoing	Ongoing	RED	70,340	Budget slipped to meet existing commitments
Catering	ongoing	ongoing	ongoing	RED	95,480	New Scheme. Condition survey data received later than planned – programme of works being developed
General Condition Surveys	ongoing	ongoing	ongoing	RED	67,490	Budget slipped to meet existing commitments
Asbestos – Planned Mtce Programme (PMP)	ongoing	ongoing	ongoing	RED	116,770	Budget slipped to meet existing commitments
Countryside & Environment PMP	Ongoing	ongoing	ongoing	RED	13,000	Budget slipped to meet existing commitments

Project	Start Date	Original Completion Date	New Completion Date	Status	Unspent Budget to be carried forward into 2004-05 (£'s)	Comments
Education PMP	Ongoing	ongoing	ongoing	RED	178,540	Budget slipped to meet existing commitments
Social Services PMP	Ongoing	ongoing	ongoing	RED	123,220	Budget slipped to meet existing commitments
Culture & Youth PMP	Ongoing	ongoing	ongoing	RED	92,570	Budget slipped to meet existing commitments
Building Work – Fostering Adaptations	Ongoing	ongoing	ongoing	RED	13,180	Budget slipped to cover anticipated spend in 2004-05
Total Annual Provisions					795,240	

Appendix 8(d) – Schemes with a budget in excess of £250,000

Project	Start Date	Completion Date	Timing Status	Budget for 2003-04 (£)	Outturn to 31 st March 2004 (£)	Budget Status	Comments
3. Maintaining high standards of educational achievement across all our schools							
Nat. Grid for Learning Grant A – Infrastructure & Service	April 2003	August 2004	GREEN	346,610	286,318	GREEN	17 month grant for improvements and enhancements to IT infrastructure in schools. Slippage of £60,290 to be spent by August 2004
Nat. Grid for Learning Grant C – Broadband Connectivity	April 2003	August 2004	GREEN	357,820	204,731	GREEN	17 month grant to enable broadband connectivity in schools. Slippage of £153,090 to be spent by August 2004
Improving Special Education Needs Access in Schools	April 2003	March 2004	RED	530,360	255,568	GREEN	Some funding devolved to schools, some held centrally. Some schemes will complete in 2004-05
Basic Need Scheme – Aldermaston Primary	April 2003	March 2004	RED	528,260	163,128	GREEN	Project had to be re-tendered to comply with Contract Rules of Procedure - project delayed as a result - project will continue into 04-05
Downs School Accommodation – Design	April 2003	March 2004	RED	350,000	58,387	GREEN	Design and development budget – unspent budget slipped into 2004-05. Build planned for 2004 to 2007.
Theale Green Library	April 2003	March 2004	RED	616,700	574,314	GREEN	Construction of a library and lifelong learning centre at Theale, funded in part by a grant from the Learning & Skills Council. Project slipped by 2 weeks, and completed in April 2004

Project	Start Date	Completion Date	Timing Status	Budget for 2003-04 (£)	Outturn to 31st March 2004 (£)	Budget Status	Comments
Spurcroft S106 Development	April 2003	Dec 2004	GREEN	1,505,080	617,022	GREEN	Expansion of school to meet additional needs as a result of a housing development, funded by Section 106 contribution. Project build spans 2003-04 and 2004-05
John O'Gaunt Food Technology	April 2003	Sept 2003	RED	315,000	338,934	RED	Scheme to provide new Food Technology classroom, now complete. Overspend to be covered by underspend on other schemes in the Capital Programme
NDS Condition Funding	April 2003	August 2004	GREEN	1,416,000	544,482	GREEN	17 month grant from DfES, to improve conditions in schools. Unspent grant slipped to 2004-05
John O'Gaunt Artificial Pitch	April 2003	March 2004	GREEN	477,250	3,415	GREEN	Stage 2 bid for NOF (New Opportunities Fund) funding was submitted in March 2004. If bid is successful, scheme will take place in 2004-05. Budget will be finalised at that point.
6. Improving the quality of life for looked after children and other young people at risk							
Software Replacement ICT Strategy	April 1998	March 2004	RED	399,000	0	GREEN	Implementation scheduled to begin May 2004. Full budget slipped to 2004-05
Dunston Park Pupil Referral Unit	April 2002	Sept 2004	RED	739,100	49,736	RED	Scheme redesigned after evaluation process. Remainder of budget slipped to 2004-05 to fund the build

Project	Start Date	Completion Date	Timing Status	Budget for 2003-04 (£)	Outturn to 31 st March 2004 (£)	Budget Status	Comments
7. Improving Transportation							
Structural Maintenance – Bridges	April 2003	March 2004	GREEN	280,280	272,625	GREEN	Annual programme of maintenance of bridges. Small slippage of £7,650 to cover existing commitments
A4 Woolhampton	April 2003	August 2003	GREEN	284,580	284,580	GREEN	Scheme Complete. Reconstruction and repair to Primary Route
Basildon Skew Bridge	April 2003	March 2005	GREEN	1,057,000	875,608	GREEN	Replacement of bridge, currently under construction. Construction period planned for 03-04 and 04-05
Thatcham Rail bridge. MOD Site	April 2003	March 2004	RED	282,490	6,126	RED	Planning application made. Scheme to be funded by S106 contribution.
8. Improving environmental resource management							
Waste Transfer Station	April 2003	March 2004	GREEN	2,500.000	171,917	GREEN	Funding set aside to develop site for provision of waste management facilities. Scheme will progress in 2004-05, remaining budget has therefore been slipped.
10. Creating Attractive and vibrant town centres							
Bartholomew Street improvements – North	April 2003	March 2004	GREEN	559,570	606,475	RED	Scheme Complete. Overspend will be covered from savings found within other 2003/04 budgets.
11. Other Non-strategic priority							
Berkshire Archive Project	April 1998	March 2000	RED	505,000	238,427	RED	Remedial work completed. Scheme jointly funded by Berkshire Unitaries

Project	Start Date	Completion Date	Timing Status	Budget for 2003-04 (£)	Outturn to 31st March 2004 (£)	Budget Status	Comments
Shaw House Lottery Bid Stage 1	April 2003	March 2004	GREEN	490,090	629,618	RED	Increased costs due to continued use of professionals to progress the scheme in advance of lottery grant award in 2004. Additional expenditure to be funded from interest on capital receipts.
Credit Cover for Avonbank	April 2003	March 2004	GREEN	2,500,000	2,500,000	GREEN	Funding set aside as credit cover to provide for the lease of Avonbank
Implementing Electronic Government	April 2003	March 2004	GREEN	400,00	121,031	GREEN	Grant funding – scheme ongoing. Further grant allocation of £350k in 2004-05 and £150k in 2005-06
Annual Provisions							
Capital Salaries Property	Annual Rolling Programme	March 2004	RED	471,670	443,752	GREEN	Annual cost of capitalised salaries of staff working on capital schemes within Property. Underspend as a result of staff vacancies taken as a saving in 2003-04.
Education Planned Mtce Programme	Annual Rolling Programme	March 2004	RED	770,010	591,469	GREEN	Planned maintenance of school buildings in accordance with the Schools Asset Management Plan. Remainder of budget slipped to 2004-05 to fund commitments on the 03-04 programme
Disabled Facilities Grant	Annual Rolling Programme	March 2004	RED	600,000	515,847	GREEN	Grants to individuals to adapt their properties to enable them to remain in their homes. Remainder of budget slipped to 2004-05 to fund 2003-04 approved grants

